



# **The Hiroshima JET Scholarship Fund**

## ***Information Packet for ALTs and JTEs 2019-2020***

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April 1, 2019  
[hiro.scholarship@gmail.com](mailto:hiro.scholarship@gmail.com)

Greetings Hiroshima ALTs!

We are excited to introduce the Hiroshima JET Scholarship Fund! Our goal is to award a ¥250,000 scholarship to one deserving student each year. With this scholarship, the student will travel abroad and experience life in an English-speaking country firsthand. This packet contains everything you need to know in order to give your students the opportunity to win a scholarship to assist in funding a study abroad program of their choice.

While this might look like a lot of information, we assure you the process is very easy and will greatly benefit your students. To easily navigate your way through this packet, please take a look at the table of contents below.

Thank you,

The Hiroshima JET Scholarship Fund Committee

## About the Scholarship

The Hiroshima JET Scholarship Fund Committee is a group of independent volunteers comprised of ALTs and CIRs who live and work in Hiroshima's schools and communities.

In the spirit of promoting international exchange and students' practical English communication abilities, the fund will provide a ¥250,000 scholarship to one student of a school in Hiroshima Prefecture, where a JET Programme ALT is present. The scholarship is to be used as funding towards a study abroad program of the student's choosing. Only students who are in their 2<sup>nd</sup> or 3<sup>rd</sup> year of Junior High School, or their 1<sup>st</sup> or 2<sup>nd</sup> year of High School at the time of submitting the application are eligible to apply.

The ideal candidate for the scholarship does not need to attend an academically oriented school or have strong English skills. The most important factor that will be considered is a student's sincere interest in learning English and participating in cultural exchange. Strong applicants will be involved in extracurricular and community activities. Most importantly, they will demonstrate a motivation to travel and study in a foreign country.

<b>Application Timeline</b>	
2019年 4月1日 <b>April 1, 2019</b>	<b>Application Open</b>
4月 - 10月 <b>April - October 2019</b>	<b>Promotion Period</b>
2019年10月31日 <b>October 31, 2019</b>	<b>Application Due</b>
2019年11月 <b>November 2019</b>	<b>Notification of Interview Selections</b>
2019年12月 <b>December 2019</b>	<b>Interviews Dates and Locations</b> Fukuyama - 福山市 Hiroshima - 広島市  <i>Specific dates will be announced in December.</i>
2020年1月 <b>January 2020</b>	<b>Notification of Final Selection</b>

## **Role of the ALT**

As a Hiroshima ALT, you will be the primary source of scholarship information at your school(s). Your involvement in the advertisement and application processes is crucial. There is no cap on the number of applicants per school, and the selection of the recipient will not be based solely on English ability. As such, we hope you will promote the scholarship to all students who might be interested, and encourage them in their applications.

What we need you to do:

1. **Promote**

See page 5.

2. **Assist**

Encourage any students considering it to apply.

Familiarize yourself with the process so that you can answer any questions that students or JTEs might have. If you have any questions, you can always email the scholarship committee at [hiro.scholarship@gmail.com](mailto:hiro.scholarship@gmail.com).

*Note:* It's perfectly alright to help your students with finding an appropriate study abroad program or understanding the application forms. You may help students with editing their application (grammar and spelling), however, please allow students to write in their own words. This is their application, not yours.

3. **Prepare**

After the application process is complete, the applicants will be notified whether or not they will be continuing on to the interview stage. Please feel free to help them prepare for the interview.

## **Promoting the Scholarship**

As the ALT, you are the connection between the scholarship and your students, and we need you to spread the word to all our potential applicants. It's important, and not difficult. Here are five simple steps to promoting the scholarship:

- 1. Read up on the scholarship**, so that when you introduce the scholarship to your JTEs and students, you are ready to answer their questions. This is the first step to successfully promoting the scholarship.
- 2. Talk to your JTEs and Supervisor**, and share with them the “Letter to JTEs” (page 7) and the application packet. Please ensure that you follow the chain of command in your office; talk to your supervisor and head English teacher before anyone else and get their support.
- 3. Print color posters** and display them around your school (please obtain permission first). Posters are available for download.
- 4. Present the scholarship to your students**. Request 5 minutes of class time in as many classes as possible to promote the scholarship. If you have access to a projector, you can download the promotional slideshow as an aid (feel free to adapt it!) In this presentation, you don't need to overwhelm students with details. Let them know the most important points, and encourage them to talk to you if they want more information.
- 5. Give applications to interested students**. The application will be available to download online, so you could leave it up to your students to print it from home. Or, print as many as you think you will need, and distribute them to interested students.

### **Timing**

We want to make sure that all our students have roughly the same amount of time to prepare their applications, so please have the posters up and all your scholarship presentations finished by the end of May. It is a big decision for students, and they need time to think about it, find a study abroad program to participate in, talk to their parents, talk to their teacher, and complete the application.

## Guidance

Some applicants might ask you to help them find study abroad programs and fill out the application. Help away! You can find a short list of programs in this information packet, or you can help them search for a new one (just make sure it has an educational component!). However, try not to recommend any programs you don't have personal experience with. Ultimately, students are responsible for finding their own programs. When it comes to helping with the application, you can check their personal statements for grammar and spelling errors, but the content should be written solely by the student.



### Potential Challenges



At the end of the day, this scholarship is about giving back to our schools and students, and we don't want to make your workplace uncomfortable. If you are refused class time to make presentations, try to compromise: ask just to put up posters, and then talk to a few students outside of class. Get the word out there! If the students don't know about the scholarship, they can't apply for it, and they could miss out on a truly life-changing experience. Your school may also place limitations on who can apply (for example, only first year students). That's okay! Work with your school(s) and their needs.

#### Promoting the Scholarship Checklist:

- Introduce the scholarship to your supervisor, head English teacher, and school staff.
- Print color photocopies of the posters.
- Display posters around the school (in classrooms, the library, etc.).
- Introduce the scholarship to your students (in class or out of class in conversation with students, etc.)
- If necessary, assist students with finding a study abroad program.
- Help students complete their application (they should complete the student portion on their own, but you can help them with grammar, and check to make sure everything is completed properly).

がんばりましょう！



The Hiroshima JET Scholarship Fund

HJSFund.org 

hiro.scholarship@gmail.com 

2019年4月1日

関係者各位

生徒たちにとって一期一会の機会についての下記のメッセージを読んでください!

広島県JET海外留学奨学資金の設立をご案内します。当奨学資金は、海外で英語を勉強する夢を持つ広島県内の学生一人に与えられます。申し込みの対象は中学校2・3年生及び高等学校1・2年生の全ての生徒です。選ばれた生徒は、自身の選ぶ留学プログラムへ行くための資金として25万円の奨学金をもらいます。当奨学金は広島県JETプログラム参加者の有志により管理、運営されている私設有志事業であり、また、当奨学金は広島県教育委員会及び他のいかなる教育委員会とも関連はありません。

先生の授業内外問わず、時間は非常に限られていることとは存じております。しかし、この新しい奨学資金のPR活動のみならず、生徒らの中の関心を高めるためのサポートが不可欠です。これは素晴らしい機会であり、そして支給された生徒は海外経験から大きな文化的、知的、そして個人的な利益を得ることは間違いありません。また、最初の数年間の成果によって、今後さらに拡大し、将来、一人以上の数人の生徒のためにもなる可能性があります。もし可能であれば、英語の授業で生徒達に5分程度の説明をしてください。興味ある生徒は申請書を記入し、そして下記の住所に提出する必要があります。

**Daniel Mackey (HJSF Committee)**

730-0011 広島県広島市中区基町10-52

申請書は全て、2019年10月31日の消印のあるものまで有効とします。奨学資金に関する質問、コメントなどがありましたら、ALTに聞いてください。

よろしく願いいたします。

広島県JET海外留学奨学資金 運営委員会





The Hiroshima JET Scholarship Fund

HJSFund.org 

hiro.scholarship@gmail.com 

April 1, 2019

Dear JTE,

Please read the following message to find out how you can help your students achieve this once-in-a-lifetime experience!

We are pleased to announce the creation of the Hiroshima JET Scholarship Fund, which will award one scholarship per year to one student in Hiroshima Prefecture who dreams of the chance to study English in a foreign country. All eligible students (2nd-3rd year JHS and 1st-2nd year SHS students) may apply. The winner will receive a scholarship of ¥250,000 to be used as payment for the study abroad program of his or her choice. The Hiroshima JET Scholarship Fund is an independent volunteer project organized and administered by volunteer members of the Hiroshima JET community and is not connected to the Hiroshima Prefectural Board of Education or any other Board of Education.

We know that, as JTEs, your time is extremely limited both in class and out of class. However, we need your help to not only promote this new scholarship fund, but to also generate interest among your students. This is a fantastic opportunity, and the winning student will no doubt benefit culturally, intellectually, and personally from their overseas experience. Also, the more successful this program is in its first few years, the greater the chance it could expand and benefit many more students in the future. If possible, please take 5 minutes during your English classes to inform your students about this exciting opportunity. Interested students must complete an application and submit it by mail to the following address:

**Daniel Mackey (HJSF Committee)**  
**730-0011 Hiroshima-ken, Hiroshima-shi**  
**Naka-ku, Moto-machi 10-52**

Applications must be postmarked on or before October 31, 2019. If you have any questions about the scholarship, please ask your ALT for more details.

Thank you for your help,

The Hiroshima JET Scholarship Fund Committee

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## List of Possible Exchange Programs

### 利用可能な留学エージェントリスト

This is a non-exhaustive list of potential exchange programs. The HJSF Committee is not connected to or responsible for them in any way. Students are free to choose a program not included in this list.

下記のリストを使用し、お好みのプログラムを選択して下さい。このリストに記載されていないエージェントやプログラムを選択することも可能です。広島県JET海外留学奨学資金運営委員会は下記のエージェントやプログラムについて一切の責任を持ちません。

留学ジャーナル	<a href="http://www.ryugaku.co.jp">www.ryugaku.co.jp</a> Tel: 0120-890-987
ジュニア留学	<a href="http://www.junior-ryugaku.net">www.junior-ryugaku.net</a> Tel: 0120-036-177
ネクシスジャパン	<a href="http://www.nexsis-shingaku.jp">www.nexsis-shingaku.jp</a> Tel:06-6456-3061
ECC	<a href="http://www.lets.ecc.jp">www.lets.ecc.jp</a> Tel: 0120-144-012
EF Japan	<a href="http://www.efjapan.co.jp">www.efjapan.co.jp</a> Tel: 03-5774-6210
ISS	<a href="http://www.iss-ryugaku.co.jp">www.iss-ryugaku.co.jp</a> Tel: 03-5272-2330
WYS Japan	<a href="http://www.wys.gr.jp">www.wys.gr.jp</a> Tel: 03-5651-0339
AFS Japan	<a href="http://www.afs.or.jp/goabroad">www.afs.or.jp/goabroad</a> Tel: 03-6206-1913
WISH International Inc.	<a href="http://www.wish.co.jp">www.wish.co.jp</a> Tel: 0120-470790
NACEL	<a href="http://www.nacel.org/c/homestay-programs.php">www.nacel.org/c/homestay-programs.php</a> Tel: 00-1-651-315-7880
JET World Campus	<a href="http://www.kaigai-ryugaku.com">www.kaigai-ryugaku.com</a> Tel: 052-264-0300